



RESPOND → PLAN → RETURN STRONGER



Strategies for Avoiding Chaos When Reopening Your Work Environment

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What are the main challenges for tenants in the short term?

Q1



Keeping Employees and Customers Safe



Eliminate Cost



Maintain Culture and Brand Experience



Maintain Productivity



Incorporate Social Distance Measures



Transportation

What cities are facing the biggest challenges in terms of re-opening?

Q2

1

New York

2

Boston

3

Chicago

Which **property types** are facing the biggest challenges in terms of re-opening?

Q3

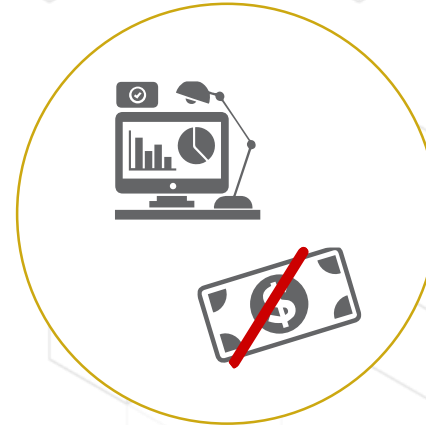
HOTELS



RETAIL



OFFICE



What should the landlords be responsible for?

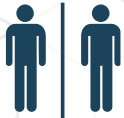
Q4



Keeping Tenants Safe



Plans for Opening Up Further



Incorporate Social Distance Measures



Defining Landlord / Tenant Responsibilities

What are some trends that will ease the fear of returning to a working environment?

Q5



Office

Working from Home

- Staggered schedules
- Compressed Work Week
- Satellite Office Usage

Social Distancing Measures

- Raised screening / spacing between workstations
- Temperature Scanning
- One-way corridors
- Minimizing physical contact / sanitization
- Office specific meeting room, bathroom & kitchen usage plans



Retail

- Increased online activity
- Curbside pickup
- Occupancy limitations
- Additional Signage
- Temperature Scanning



Transportation/Elevator Usage

- Temperature Scanning
- Occupancy limitations
- Increased sanitization efforts
- Additional Signage
- Controlled spacing efforts

What specialists can help me navigate my situation?

Q6

Bring in specialists that can help you address specific problems so that you can continue focusing on your core business.



Space Planning



Force Majeure



Retrofitting



Access to Capital



Lease Analysis



Accounting Implications

What should I do if I expect more downsizing?

Q7

- What if there is another *Stay at Home Order*?
- Understand your Tenant Rights
- Subleasing

- Rightsizing
- Buyouts
- Early renewal downsize



How do I re-enforce and maintain my culture during new social protocols?

Q8

- Create a safe working environment
- Create virtual communities
- Make sure everyone is interconnected
- Create safe in person social opportunities
- Listen to your employees / customers - Surveys
- **COMMUNICATE, COMMUNICATE, COMMUNICATE**

How can I prepare my business for this uncertain future?

Q9



Maximize
Flexibility



Stay
Informed



Proactive
Planning



Be Prepared
to Pivot
Workforce



Communicate

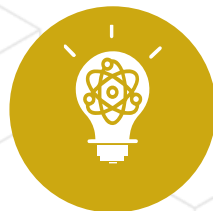


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