

**AUDIT COMMITTEE OF THE
ARIZONA COMMERCE AUTHORITY BOARD OF DIRECTORS
PUBLIC MEETING MINUTES**

The Audit Committee of the ACA Board of Directors held a meeting open to the public at the following time and place:

**April 28, 2025 2:00 p.m.
100 North 7th Avenue, Suite 400 Phoenix, AZ 85007**

I. Call to Order and Roll Call

The meeting was called to order at 2:26 PM. The meeting was properly noticed and posted. Quorum of voting members was present.

Committee Members present

Tony Astorga

Arizona Commerce Authority (ACA) Staff present

Ken Burns, COO

Peter Montalvo, CFO

Robin Hansen, Controller

Others Present

Jean Dietrich, Director, CliftonLarsonAllen, LLP

II. Welcome

Ken Burns welcomed all attendees and discussed the loss of two committee members since the last Audit Committee meeting and thanked all for attending.

III. Approval of June 17, 2024 Minutes

The minutes of the June 17, 2024 Audit Committee meeting were approved.

IV. Presentation by CliftonLarsonAllen, LLP on Year End Audit Procedures and Final Audit

Ms. Dietrich provided an overview of the ACA's Fiscal Year 2024 Financial Statement Audit Report including scope & deliverables of the audit. The auditors issued a clean, unmodified opinion on the Arizona Commerce Authority financial statements. Ms. Dietrich also reviewed the Governance Letter addressed to the ACA Board of Directors highlighting findings and conclusions by the auditors.

Mr. Astorga inquired about the delay in the completion of audited financial statements for 2024. Ms. Dietrich explained the field work was completed in October 2024. During the auditor's internal quality review stage there was a request for further review in accounting procedures that required additional GASB clarification. Upon receipt of that clarification, the financial statements were issued with no changes required.

Mr. Astorga requested clarification regarding the reduction in total assets attributed to Right to Use Assets. Ms. Dietrich explained the decline in Right to Use Assets is due to the end of the current building lease on May 31, 2025 with no lease extension contemplated at the time of issuance as the ACA was evaluating other potential locations. This led to a reported decrease in Right to Use Assets from Fiscal Year 2023 to Fiscal Year 2024 from \$1.69 million to \$809 thousand.

Mr. Astorga made a few recommendations for the Governance Letter to make the letter easier to read by the ACA Board of Directors. Ms. Dietrich agreed with the recommendations.

V. Approval of Fiscal Year 2024 Financial Audit Report Issuance

Based on the recommendation of Sandra Watson, Mr. Astorga approved the issuance of the 2024 financial audit report and the Governance letter with the recommendations suggested.

Mr. Burns thanked the auditors for their time and for providing the presentation.

VI. Call to Public

No public present.

VII. Adjournment

Tony Astorga, moved to adjourn the Arizona Commerce Authority Audit Committee Meeting at 2:55 PM.